

BONDURANT-FARRAR COMMUNITY SCHOOL DISTRICT

% Cari Aylsworth

300 Garfield St SW

Bondurant, Iowa 50035

REQUEST FOR PROPOSAL

IP Clock & IP Speaker Equipment

Anderson Elementary School

April 25, 2024



TABLE OF CONTENTS

	1
TABLE OF CONTENTS	2
SECTION 1 - BID INFORMATION & NOTES	3
BID INFORMATION	3
SECTION 2 - BID PRICING	4
BID # 1	4
BID # 2	4
BID # 3 - OPTIONAL INSTALL PRICING	4
SECTION 3 - BID ATTACHMENTS	5
Attachment 1 of 3 – Required Bidder’s Compliance	5
Attachment 2 of 3 – Iowa Sex Offender Registry Law	6
Attachment 3 of 3 – Debarment Certification Statement	7
Attachment 4 of 4 – Bid Pricing Summary Sheet	8
SECTION 4 - BID REQUIREMENTS & REMINDERS	9



SECTION 1 - BID INFORMATION & NOTES

BID INFORMATION

The Bondurant-Farrar Community School District is requesting competitive quotes for parts & labor to install Valcom IP clocks & IP speakers at Anderson Elementary.

Bid Closing Date: 5/7/2024 11:00 A.M.

Bid Delivery:	via email to Cari Aylsworth, Business Manager - aylsworthc@bfschools.org
Inquiries:	Chris Bieghler, Technology Director - bieghlerc@bfschools.org
Pricing:	90 days after the bid closing date.
Walk-through:	NONE Required, map & room layouts will be provided.
Literature:	Complete brochures and specification sheets to accompany bid.
Discounts:	Note rebates or other discounts that affect quoted price.
Taxes:	Price quotes should exclude any State and Federal taxes.
Withdrawal:	No proposal may be withdrawn for a period of ninety (90) days after the bid closing date. All bid proposals are to meet the minimum specifications indicated.
Right to Reject:	The Bondurant-Farrar Community School District reserves the right to accept or reject any proposal, waive any irregularities therein, and to award the order to other than the low bidder in the best interest of the Bondurant-Farrar Community School District.
Attachments:	Each vendor submitting a competitive quote will need to provide signed copies of each attachment accompanying this request. <ul style="list-style-type: none">● Attachment 1 of 4 – Required Bidder’s Compliance● Attachment 2 of 4 – Iowa Sex Offender Registry Law● Attachment 3 of 4 – Debarment Certification Statement● Attachment 4 of 4 – Bid Pricing Summary



SECTION 2 - BID PRICING

BID # 1

Please provide pricing for the following options, EQUIPMENT ONLY, BFCSD staff will install.

#	Quantity	Model	Description	Quoted Amount
1	10	VIP-A12A	12" Analog IP Clock, Single Sided	
2	9	VIP-D440A	4" Digital Clock, 4 Digits, Single Sided	
3	6	VIP-D440ADS	4" Digital Clock, 4 Digits, Double Sided	
4	25	VIP-402A	2x2' Lay-in IP Speaker	
5	15	VIP-130AL	External Horn IP Speaker	
6	45	VIP-VE4122-A12	12" Analog IP Clock + Speaker Combo	

Total cost of Bid #1 \$ _____

BID # 2

Please provide pricing that includes installation, equipment, configuration, testing and training to replace Anderson Elementary's intercom & paging system with a digital solution. This should also include labor to remove the existing Rauland system and the ability to produce bells, announcements & music.

Total cost of materials & labor to complete Bid #2 \$ _____

BID # 3 - OPTIONAL INSTALL PRICING

Please provide pricing that includes parts and labor to install all clocks & speakers requested for quotes in BID # 1.

Total cost of materials & labor to complete Bid #3 \$ _____



SECTION 3 - BID ATTACHMENTS

Please return your completed copy of this page with all pertinent information entered.

Attachment 1 of 3 – Required Bidder’s Compliance

1. CERTIFICATION

The undersigned bidder or contractor hereby certifies that he is not barred from bidding on this contract as a result of a violation of either the bid-rigging or bid-rotation provision of Iowa Code 55.314, as amended. He also certifies that he has read, understands and agrees that acceptance by Bondurant-Farrar Community School District of the bidder's offer by issuance of a purchase order (specifications and bidding conditions per bid and bid addendums contained therein) will create a binding contract.

2. NON-COLLUSION AFFIDAVIT

The undersigned bidder or agent states that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding. He further states that no person, firm or corporation has, or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

3. SEXUAL HARASSMENT

Each bidder certifies that he has complied with the requirements of Iowa Code Chapter 216, as amended, with respect to sexual harassment policies. The terms of that law, as applicable, are hereby incorporated into this contract.

4. NO SMOKING

Bidder agrees that he, his employees and subcontractors, will abide by the District no smoking policy on all Bondurant-Farrar Schools properties.

5. SEXUAL OFFENDER NOTICE – see attachment (2 of 3)

6. DEBARMENT CERTIFICATION STATEMENT – see attachment (3 of 3)

Signature below signifies the bidder's compliance with the six requirements above.

Firm

Bidder/Contractor Signature

Address

Phone

Address

Date



Please return your completed copy of this page with all pertinent information entered.

Attachment 2 of 3 – Iowa Sex Offender Registry Law

TO ALL FIRMS, CONTRACTORS, VENDORS, VOLUNTEERS AND EMPLOYEES OF THE Bondurant-Farrar COMMUNITY SCHOOL DISTRICT

The Iowa Legislature has amended the Sex Offender Registry Law (Chapter 692A of the Code of Iowa). This notice and certificate is to assure compliance with the new State of Iowa Sexual Offenders Laws and Regulations. It is your duty to make sure that you, (and for vendors, your employees), are obeying these restrictions.

Prohibited Conduct

Any person on the Sex Offender Registry (SOR) or required to be registered on the SOR and whose conviction involved a sex offense against a minor are now prohibited from:

- Being present on school property (public and nonpublic) without written permission of school administrator or administrator's designee, unless enrolled as a student at the school;
- Being present on or in any vehicle or other conveyance owned, leased, or contracted by a public or nonpublic elementary or secondary school without the written permission of the school administrator or school administrator's designee when the vehicle is in use to transport students to or from a school or school-related activities, unless enrolled as a student at the school or unless the vehicle is simultaneously made available to the public as a form of public transportation.

Note that the law does not give school administrators the option of granting written permission or waiving the following restrictions:

- Operating, managing, being employed by, or acting as a contractor or volunteer at a public or nonpublic elementary or secondary school.
- Loitering within 300 feet of the school's boundary, unless enrolled as a student at the school;
- Loitering on or within three hundred feet of the premises of any place intended primarily for the use of minors including but not limited to a playground available to the public, a children's play area available to the public, recreational or sport-related activity area when in use by a minor, or a swimming or wading pool available to the public when in use by a minor. Note: This includes property owned by others (such as the City of Bondurant-Farrar) but used for school activities.



Please return your completed copy of this page with all pertinent information entered.

Attachment 3 of 3 – Debarment Certification Statement

ACKNOWLEDGMENT AND CERTIFICATION

DEBARMENT CERTIFICATION STATEMENT

Bondurant-Farrar Community School District

These rules shall apply to all companies submitting a response to the Bondurant-Farrar Community School District request.

Federal Executive Order (E.O.) 12549 "Debarment and Suspension" requires that all contractors receiving individual awards, using federal funds for \$25,000 or more, and all sub recipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government.

Website: <https://www.epls.gov/epls/search.do>

In signing this Acknowledgment and Certification, the person signing on behalf of the Company hereby acknowledges that he/she understands its terms, and that he/she has signed it knowingly and voluntarily.

Dated: _____
("Company")

By: _____
(Signature)

Printed Name: _____ Title: _____



Bondurant-Farrar Community School District

Please return your completed copy of this page with all pertinent information entered.

Attachment 4 of 4 – Bid Pricing Summary Sheet

Please enter in each bid price below - along with total costs for the entire project.

<u>Bid #</u>	<u>Cost</u>
Bid #1 - Clock & Speaker Equipment	\$ _____
Bid #2 - Bells, Intercom, Paging Replacement	\$ _____
Bid #3 - OPTIONAL Clock/Speaker Installation	\$ _____
Additional Costs	\$ _____
<i>Total Project Cost</i>	\$ _____



SECTION 4 - BID REQUIREMENTS & REMINDERS

1. Pricing should be good for 90 days.
2. Email Chris Bieghler at bieghlerc@bfschools.org if you intend to submit a proposal for this RFP.
3. For any questions regarding this RFP, contact Chris Bieghler at bieghlerc@bfschools.org.
4. Include signed copies of all attachments.
5. Include information on any existing or potential supply shortages.
6. Include as-built documentation upon project completion.
7. **Deliver via email, no later than May 7, 2024 @ 11 am**, to

Cari Aylsworth, Business Manager
aylsworthc@bfschools.org
Bondurant-Farrar Community School District
300 Garfield Street
Bondurant, IA 50035